

**REGINA LITTLE THEATRE SOCIETY, INC.**

**Constitution**

as revised and amended Sept. 7<sup>th</sup>, 2004

## ARTICLE 1 - NAME OF THE SOCIETY

- 1) The name of the society shall be Regina Little Theatre Society, Inc., hereinafter referred to as the Society or as RLT.
- 2) Regina Little Theatre Society, Inc. shall, from time to time, be referred to as Regina Little Theatre Society, or as Regina Little Theatre, or as RLT, in its daily operations and for public identification.

## ARTICLE 2 - OBJECTIVES AND SPECIFIC AIMS OF THE SOCIETY

- 1) OBJECTIVES: The objectives of the Society are the promotion, encouragement, study, and public performance of theatre, stagecraft, and dramatic literature.
- 2) SPECIFIC AIMS:
  - A) To foster and encourage community theatre and amateur theatre in Regina and surrounding area.
  - B) To foster and encourage awareness of all facets of community theatre and amateur theatre production.
  - C) To foster and encourage artistic and practical development of members through play productions, workshops, and mentoring.
  - D) To collect and make available materials supportive to the development of theatre for the Society and for the use of other like-minded organizations.
  - E) To stimulate co-operation between the Society and all persons and organizations active in community theatre and amateur theatre, particularly in Saskatchewan, whose objectives advance theatre.
- 3) RLT shall be incorporated as a charitable corporation and operated as a not-for-profit organization in accordance with *The Non-profit Corporations Act, 1995* of the province of Saskatchewan.
- 4) RLT shall be registered as a charity and operated as such in accordance with the *Income Tax Act* of Canada.
- 5) RLT shall be an active member of the provincial community theatre organization -- that is, Theatre Saskatchewan, Inc.

## ARTICLE 3 - QUALIFICATION OF MEMBERS

- 1) The members of the Society shall be defined using the following classes of membership:
    - A) **“Subscribing Member”** means an individual person or a group of persons or an organization that pays to the Society the Annual Membership Fee specified by the bylaws of the Society, and purchases from the Society one or more subscription of season tickets for the current season. This class of membership is valid from the date of receipt by the Society of payment of the Annual Membership Fee, until the adjournment of the Annual General Meeting following the current season.
    - B) **“Donating Member”** means an individual person or a group of persons or an organization that charitably donates to the Society a sum of money that equals or exceeds the Annual Membership Fee specified in the bylaws of the Society for the purpose of assisting the Society in achieving its objectives and aims. This class of membership is valid from the date of receipt by the Society of the aforesaid money, until the adjournment of the Annual General Meeting immediately following the season during which the money was received by the Society.
    - C) **“Life Member”** means an individual person who is appointed by a resolution passed at a General Meeting of the Society, according to the bylaws, in order to honour that individual person’s considerable contribution to the Society. This class of membership is valid from date of the General Meeting at which it is bestowed until the death of the individual person so appointed.
    - D) **“Honourary Patron”** means a dignitary or official person whose office warrants special recognition in the form of honorary membership in the Society. Such honorary patronage is established according to protocol specified by their office.
  - 2) The rights, privileges, restrictions, and other specifications of the aforesaid classes of membership that are not specified in this constitution shall be specified in the bylaws.
  - 3) All of the members of the Society shall be collectively referred to as the General Membership of the Society.
-

## ARTICLE 4 - DIRECTORS AND OFFICERS OF THE SOCIETY

- 1) The directors and officers of the Society shall be hereinafter referred to as the Executive Members. The board of directors of the Society shall be hereinafter referred to as the Executive.
- 2) The Executive shall consist of the following Executive Members:
  - A) The President, who shall be elected by and from within the General Membership each year at the Annual General Meeting (hereinafter AGM).
  - B) The Vice-President, who shall be elected by and from within the General Membership each year at the AGM.
  - C) Ten (10) Members-at-large, who shall be elected by and from within the General Membership at the AGM.
    - i) Each year five (5) of the ten (10) Members-at-large shall be elected at the AGM to serve for a term of two years.
    - ii) If any of the remaining five (5) Member-at-large positions is vacant, then it shall be filled by election at the AGM for term of one year.
  - D) The Past President, who was the President of the Society immediately previous to the current President of the Society.
    - i) If an individual person who is not the current President of the Society is elected at an AGM to the office of President of the Society, then the current President of the Society shall be automatically appointed to the office of Past President of the Society effective at the adjournment of that same AGM and for a term of office of not more than one year.
    - ii) Once the Past President has completed the term of office, then there shall be no Past President on the Executive and that office shall be considered to be vacant until a subsequent AGM at which an individual person who is not the current President of the Society is elected to the office of President of the Society.
- 3) The Executive shall appoint a Treasurer and a Secretary, from within the Members-at-large or from the General Membership.
- 4) In the event that any Executive Member other than the Past President is unable to complete his or her term due to death, resignation, removal from the Executive, or disqualification, then the Executive shall be empowered to fill the vacant Executive Member position by appointment from within the General Membership. Any Executive Member so appointed shall serve on the Executive until adjournment of the next AGM.
- 5) An Executive Member completing a term at an AGM shall be eligible to run for re-election to the Executive at the same AGM.

## ARTICLE 5 - MEETINGS OF THE SOCIETY

- 1) The President shall be the chairperson at all General Meetings and Executive Meetings of the Society.
    - A) If the President is unable to attend a meeting, then the Vice-President shall be the chairperson at that meeting.
    - B) If both the President and the Vice-President are unable to attend a meeting, then that meeting shall be postponed to a later date at which at least one of them is able to attend.
  - 2) The General Membership shall govern the affairs of the Society at General Meetings, of which there shall be at least one for each fiscal year.
    - A) Quorum at a General Meeting shall constitute fifteen (15) of the General Membership, which shall not include the meeting's chairperson.
    - B) Each member present at the General Meeting shall have one vote, except for the chairperson who shall not vote except to cast the deciding vote in the event of deadlock.
  - 3) One General Meeting shall be the Annual General Meeting (hereinafter AGM), which shall be held within the three (3) calendar months that follow the end of the fiscal year.
    - A) The time and place of the AGM shall be set by the Executive.
-

- B) Notice of meeting shall be sent to the General Membership of the Society not more than 50 nor less than 15 days before the meeting.
- C) The agenda for the AGM shall include but not be limited to the following items:
  - i) Call to order
  - ii) Adoption of the agenda
  - iii) Approval of the minutes of the last General Meeting
  - iv) Constitutional and bylaw amendments
  - v) Business arising from the minutes
  - vi) Reports by Executive Members
  - vii) Reports by Special Interest Representatives
  - viii) Election of Executive Members
  - ix) Awards and Presentations
  - x) New Business
  - xi) Notice of future meetings
  - xii) Adjournment
- 4) Between General Meetings the Executive on behalf of the General Membership shall administer the affairs of the Society. The Executive shall meet at least once per calendar month.
  - A) Quorum at an Executive Meeting shall constitute six (6) Executive Members, which shall not include the meeting's chairperson.
  - B) Each Executive Member shall have one vote, except for the chairperson who shall not vote except to cast the deciding vote in the event of deadlock.
  - C) Any person who is not an Executive Member shall have no vote at an Executive Meeting.
- 5) A special meeting of the Executive shall be called upon written application by at least ten (10) of the General Membership. Such a written application will clearly state the objective of the special meeting, and must be received by the President or the Vice-President at least seven days before the requested date of the special meeting.

#### ARTICLE 6 - AMENDMENT OF THE CONSTITUTION AND BYLAWS OF THE SOCIETY

- 1) This Constitution may be amended at any General Meeting of the Society by a two-thirds majority vote of the General Membership present under the following conditions:
  - A) The proposed amendments, or a summary thereof, shall be called "Notice of Pending Amendment", and copies sent to the General Membership not more than fifty (50) nor less than fifteen (15) days before the meeting, or must be published at least once in each of the three consecutive weeks preceding the meeting in daily newspaper in Regina.
- 2) The bylaws may be enacted or amended by a simple majority vote of fifty percent (50%) plus one of the Executive Members present at an Executive Meeting, and shall be ratified by the General Membership present at the next General Meeting.
  - A) No bylaw of the Society shall be incompatible with any provision of this Constitution.
  - B) The proposed bylaws or bylaw amendments, or a summary thereof, shall be called "Notice of Motion", and copies sent to the General Membership not more than fifty (50) nor less than fifteen (15) days before the meeting, in which case ratification shall occur on a simple majority vote of the General Membership present.
  - C) If "Notice of Motion" copies are sent to the General Membership more than fifty (50) or less than (15) days before the meeting, then ratification shall occur on a two-thirds majority vote of the General Membership present.

#### ARTICLE 7 - DISSOLUTION

- 1) If at any General Meeting a resolution for the dissolution of the Society be passed by a two-thirds majority vote of the General Membership present, the Executive shall thereupon, or at such future date as shall be specified in the aforesaid resolution, proceed to realize the assets of the Society, and after discharge of all liabilities distribute the proceeds to charity or charities or other purposes as approved by a General Meeting of the Society.
-